**Northwest Louisiana Human Service District (NLHSD) – Region 7**

Minutes of the Meeting of **Monday, May 20, 2013 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

The meeting of the Board of Directors of the NLHSD was held on **Monday, May 20, 2013 at 5:30 pm**. The meeting was called to order by Vice Chair Fred Jones at 5:37 p.m. Invocation was offered by Fred Jones. Pledge of Allegiance was led by Roland Pippin and recited by all.

**Roll Call In Attendance**: Jennifer Partain, Morgan Johnson, Njeri Camara, Fred Jones, Roland Pippin, Wanda Brock, Marcelle Slaughter, Ora Rice, Deanna Fowler, and Chris Nolen. Absent: Margaret Lowery (excused) and Barbara Marshall. District Staff: Doug Efferson, ED. DHH Staff: Russell Semon and Dr. Pam McPherson. Members of the Public: Reece Middleton, Bobbie Thompson, and Aaron Allen.

**Additions/Deletions to the Agenda.**

**Adoption of the Agenda**. Moved by Camara, 2nd by Nolen to adopt the agenda developed by Russell to substitute the agenda distributed by the secretary. Unanimously Approved.

Moved by Fowler, 2nd by Brock to add Adoption of the Minutes of the April 20, 2013 board retreat to the agenda. Unanimously approved

Approval of the **Minutes of April 15, 2013**. Moved by Johnson, 2nd by Brock. Unanimously approved.

Approval of the **Minutes of April 20, 2013**. Moved by Nolen, 2nd by Brock. Unanimously approved.

**Guest and Public Comments:**

Dr. Pam McPherson, Child & Adolescent Forensic Psychiatrist, serving in OBH Children’s Services on Knight Street, was present and thanked the Board for the work they are doing in the District.

**Agenda Items for Discussion/Action:**

1. **New Business**
2. Adoption of ENDS Policy Statement – Amendments and changes to the Ends Statement are as follows:

**Moved by Nolen, 2nd by Brock** to change the word “citizens” to “individuals” in the opening mission statement. Unanimously approved.

**Moved by Nolen, 2nd by Johnson** to change the word “addictions” to “addictive disorders” and the word “challenges” to “disabilities” in the opening mission statement. Unanimously approved.

**Moved by Fowler, 2nd by Brock** to approve Paragraph 1) to read as follows: “The Northwest Louisiana Human Services District governing Board will be accountable to its “owners” (stakeholders, persons served, advocates, partnering providers, the community at large, etc) .” Unanimously approved.

**Moved by Fowler, 2nd by Brock** to add the statement “ for establishing trust, developing confidence, and supporting collaboration” after the word “etc.)” to Paragraph 1). Unanimously approved.

**Moved by Nolen, 2nd by Brock** to adopt Paragraph 2) to read as follows: “Individuals receiving services will have access to evidence-based, cost-effective services that are responsive to their needs so that:” Unanimously approved.

**Moved by Rice, 2nd by Johnson** on 2)a. to change the words “are able to” to “may.” Ayes: 9; Nays – Nolen. Motion carried.

**Moved by Camara, 2nd by Brock** for 2)b. to read as follows: “Individuals with chronic illness may focus on hope, empowerment, and personal growth so that self-determination leads to safe choices and positive lifestyle decisions.” Unanimously approved.

**Moved by Brock, 2nd by Jones** on 2)d. change the word “is” to “are.” Unanimously approved.

**Moved by Fowler, 2nd by Pippin** on Paragraph 3) to change “NLHSD” to “The Northwest Louisiana Human Services District.” Unanimously approved.

**Moved by Brock 2nd by Pippin** for Paragraph 4) to read as follows: “These ENDS will be achieved by maximizing the resources made available through District participation in the State Budgeting/Grant allocation process, legislative advocacy, the generation of funds through the managed care organizations, or other resources developed through the fund raising efforts of the District.” Unanimously approved.

1. Executive Limitations
2. Emergency Ex. Dir. Succession – **Moved by Nolen, 2nd by Fowler** to accept the ED Succession report. Unanimously approved.
3. Communication and Support to the Board – **Moved by Jones, 2nd by Brock** to accept the board agenda calendar change adding the “Governance Process: Accountability to Owners” and ED Report. Unanimously approved.
4. Governance Process
5. Chairperson’s role – **Moved by Nolen, 2nd by Rice** to accept the review of the Chairperson’s role. Unanimously approved.
6. Board member’s Code of Conduct – **Moved by Jones, 2nd by Johnson** to accept the review of the Board member’s Code of Conduct. Unanimously approved.
7. Board Business
   1. NLHSD Strategic Plan, Status Update – Selected Initiatives – The ED presented the board strategic plan attached to the ED Report, as amended. The ED will email the amended document prior to the June meeting for board approval.
   2. Report of Nominating Committee – Slate of Officers – As a member of the Nominating Committee board member Morgan Johnson presented the minutes of the Nominating Committee and report of slate of Officers. **Moved by Pippin, 2nd by Brock** to accept the report of the nominating committee.
   3. Board member Self-Evaluations – Board member Fowler asked that the self-evaluation tool be revisited; there is a need to use another compliance tool as opposed to Appendix E in the Policy Manual. It will be added to the agenda for next meeting.

1. **Old Business**
2. Adoption of Board Policy regarding public comments – **Moved by Jones, 2nd by Johnson** to adopt the Procedure for Public Participation at NLHSD Board Meetings, and add Appendix F to the policy manual. Unanimously approved.
3. Adoption of Board Talking Points – **Moved by Brock, 2nd by Jones** to adopt the Board Talking Points for the NLHSD. Unanimously approved.
4. Board Financial Disclosure Reports – Reports are past due after May 15. Board members should go to the State Board of Ethics website to secure the appropriate filing form.

**Comments/Observations** – None

**Next Meeting Date** - The next meeting date for the Board will be **Monday, June 17, 2013 @ 5:30 pm.** Unanimously approved.

**Adjournment - Moved by Fowler, 2nd by Johnson** to adjourn at 7:30 p.m.

Respectfully submitted, Njeri Camara, Secretary